

# Wisdom Creek Homeowners Association

Essex Association Management, L.P. 1512 Crescent Drive, Suite 112, Carrollton, TX 75006 (972) 428-2030

January 6, 2017

## Notice of Annual Meeting

January 26, 2017

Dear Wisdom Creek Homeowner(s):

As manager for Wisdom Creek Homeowners Association, I am pleased to advise you of the Annual Meeting to be held on **Thursday, January 26, 2017**. The purpose of this meeting is to conduct normal business of the Association and present information on current Association affairs. Enclosed for your convenience is a proxy which can be used in the event that you are unable to attend the meeting. **It is very important that you assign your proxy if you cannot attend. If you do not wish to assign it to a specific neighbor to vote on your behalf, you may place a check mark in the box next to the following statement, "I hereby assign my proxy to a member of the Board of Directors to establish quorum only"**

Date: Thursday, January 26, 2017

Time: 6:30pm-7:30pm

Location: Concord Church  
6808 Pastor Bailey Drive  
Dallas, TX 75237  
(214)331-8522

Check in will begin at 6:15 p.m. We are looking forward to seeing you on Thursday, January 26, 2017. If you have any questions please feel free to contact me at (972)428-2030.

Wisdom Creek Homeowners Association

By: \_\_\_\_\_

*Cinnamon Low*

Cinnamon Low, Association Manager

Essex Association Management, L.P., Managing Agent

# Wisdom Creek Homeowners Association

Essex Association Management, L.P., 1512 Crescent Drive, Suite 112, Carrollton, TX 75006 (972)428-2030

---

## 2016 Annual Meeting

Concord Church  
6808 Pastor Bailey Drive  
Dallas, TX 75237  
January 26, 2017  
6:30p.m.

### Draft - Agenda

- Call meeting to order
- Establish quorum
  - 10% = 22 homeowners either in person or by proxy
- Management Company
  - Ron Corcoran, President, Essex Association Management, L.P.
  - Michael Morgan, Director of Association Services, Essex Association Management, L.P.
  - Cinnamon Low, Association Manager, Essex Association Management, L.P.
- Financials
  - 2015 Financial Summary
  - 2016 Financial Summary
- Community Updates
- Compliance
- New Business
- Adjournment
- Question & Answer

Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, Texas 75006  
(972)428-2030  
[info@essexhoa.com](mailto:info@essexhoa.com)  
[www.essexhoa.com](http://www.essexhoa.com)

**\*\*\*\*\* Important- Do Not Discard \*\*\*\*\***

## **Wisdom Creek Homeowners Association**

### **Proxy**

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below ("my Proxy Holder") my revocable Proxy for quorum only and all other respects to act on my behalf as a Member of Wisdom Creek Homeowners Association (the "HOA"), at the Annual meeting of the HOA scheduled for January 26, 2017, or as such meeting may be rescheduled, adjourned, or recessed and reconvened.

- I hereby assign my proxy to \_\_\_\_\_ to establish Quorum only at the Wisdom Creek Homeowners Association Annual Meeting.
- I hereby assign my proxy to a member of the Board of Directors to establish Quorum only at the Wisdom Creek Homeowners Association Annual Meeting.

### **Sign and Date**

In order for this Proxy to be valid it must be signed and dated.

Date \_\_\_\_\_

\_\_\_\_\_  
(Your Signature-Owner/Member)

\_\_\_\_\_  
(Your Printed Name- Owner/Member)

\_\_\_\_\_  
(Property Address)

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy.

Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy.

---

**Mail, fax, or email this form to: Essex Association Management L.P.**

**1512 Crescent Drive, Suite 112**

**Carrollton, TX, 75006**

**Email: info@essexhoa.com      Fax: (214)292-8441**

# Wisdom Creek Homeowners Association, Inc.

## VOLUNTEER FORM

Thank you for volunteering. Your willingness to help your Homeowners Association is very much appreciated. Please tell us a little about your interests and any relevant volunteer, home or work experience.

Today's Date: \_\_\_\_\_ Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

How long have you resided In Wisdom Creek: \_\_\_\_\_

Hours you can contribute each month: \_\_\_\_\_

Committee interests (*Please check*):

- Social
- Crime Watch
- Communications

Are you willing to chair a committee, if required? (*Please circle*): Y / N

Previous volunteer, career or relevant life experience: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What previous committee experience do you have, if any?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Please return the completed form to:*

Essex Association Management, LP  
1512 Crescent Drive, Suite 112  
Carrollton Texas 75006  
[info@essexhoa.com](mailto:info@essexhoa.com)  
972-428-2030